

**Guidance on support documentation for
the Exclusion Criteria**

The purpose of this document is to provide guidance on support documentation for the Exclusion Criteria - Art. 136 of Regulation (EU, Euratom) 2018/1046, referred to as the “General Financial Regulation” for the participants in a public procurement procedure conducted by F4E.

The following types of evidence are to be requested from the participants:

1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR;
 - Extract of judicial record
 - Equivalent document issued by a judicial or administrative authority
2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR;
 - Certificate of non-bankruptcy
3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR;
 - Certificate on payment of taxes
4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR;
 - Certificate on payment of social security
5. Proof of the participant’s identity.
 - Extract from the commercial register

With regards to the points (a) and (b) of Article 136(1) GFR, if such certificates are not issued in the country of establishment concerned, a person authorized under the law to represent the economic operator (the legal representative) may provide a sworn statement made before a judicial authority or notary or, failing that, a solemn statement made before an administrative authority or a qualified professional body.

AUSTRIA

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	<p>Natural Persons:</p> <ul style="list-style-type: none"> • The State Police or the Police Station; • The Police Commissariat: in Vienna • The Mayor: in cities without a state police directorate or in cities or municipalities without a police commissioner • The Magistrate: in the statutory cities of Krems and Waidhofen/Ybbs • The Burgenland State Police Directorate: for the statutory city of Rust • Abroad: the Austrian representative authority <p>Legal Persons: Office for Prosecuting Economic Crimes and Corruption</p>	<ul style="list-style-type: none"> • Commercial Court Vienna • Regional Courts 	The competent Tax Office	Social Security Institutions	<p>A.</p> <ul style="list-style-type: none"> • Commercial Court Vienna • Regional Court for Civil Matters Graz • Regional Courts • Austrian notaries <p>B. District Commission or City Administration</p>
Evidence type	<p>Natural Persons: Strafregisterbescheinigung (Criminal Record Certificate)</p> <p>Legal Persons: Information from the court automation system (Certificate)</p>	Excerpt from the Austrian insolvency database (Online evidence)	Back Tax Certificate (Rückstandsbescheinigung)	Account certificate or clearance attestation (Online evidence)	<p>A. Company Register Excerpt - Firmenbuchauszug (Certificate) Or</p> <p>B. Central Business Register Excerpt (Certificate)</p>
Fee	<p>Natural Persons:</p> <p>30.70 EUR 25 EUR (in case of online application)</p> <p>Legal Persons: max 77 Euros</p>	Free of charge	Free of charge	Free of charge	<p>A. max 13.70 EUR</p> <p>B. max 28 EUR</p>
Validity	<p>Natural Persons: 3 months</p> <p>Legal Persons: Specified in the tender documents</p>	Specified in the tender documents	Specified in the tender documents	3 months before time limit of request to participate or submission of tender	<p>A. Specified in the tender documents</p> <p>B. Specified in the tender documents</p>
Useful links	https://www.oesterreich.gv.at/themen/dokument_e_und_recht/strafregister/Seite.300020.html#Zust_aendigeStellen	https://edikte.justiz.gv.at/edikte/id/ide_di8.nsf/Suche!OpenForm	https://service.bmf.gv.at/Service/Anwend/Behoerden/_start.asp?DisTyp=FA	https://www.sozialversicherung.at/cdscontent/?contentid=10007.853016&portal=svportal	https://www.justiz.gv.at/home/e-justice/firmenbuch/firmenbuchabfrage~2c9484852308c2a601240b693e1c0860.de.html
Other Information	<p>Natural Persons: In the police commissariats in Vienna, the criminal record certificate is generally handed out immediately. The certificate is also issued by a number of other domestic authorities - if all requirements are met - as a rule within a few minutes. If the municipality to which the application is submitted does not have direct access to the criminal record data, there may be a waiting period of around 10 days. If the application is made abroad to an Austrian representation authority, the waiting times can also be longer.</p>	<ul style="list-style-type: none"> • The Austrian insolvency register is owned and maintained by the Austrian Federal Ministry of Justice. It contains information on the initiation of insolvency proceedings and key procedural steps in the process. • The Austrian insolvency register is published via the Ediktsdatei webpage (legal notices database). • Expected time to issue: immediately. 	-	Organisation of social protection: all insurance funds are included in the Main Association of Austrian Security Institutions (Hauptverband der Österreichischen Sozialversicherungsträger) which represents the general interests of social insurance. The association holds comprehensive competences in order to better coordinate the activities of Austrian social insurance. The implementation of social insurance is carried out by 22 insurance funds which are self-governed bodies under public law. Some insurance funds have to administer 2 or all 3 branches. There are 19 sickness insurance funds, 5 pension insurance funds and 4 accident insurance funds.	<p>A. Also a non-insolvency proof.</p> <ul style="list-style-type: none"> • A public document certifying the status of a firm in the commercial register for the use of a public authority can be issued only by a regional court. • Access to the Company Register is also provided online via various private services as well as by Austrian notaries, see also https://www.usp.gv.at/Portal.Node/usp/public?gentic.am=Shortcuts&p.contentid=10007.37280 <p>B. Access to the Company Register is also provided online via various private services as well as by the competent trade authority, see also https://www.usp.gv.at/Portal.Node/usp/public/content/laufender_betrieb/gewerberechtliche_verfahren/zentrales_gewerberegister_auskunft/Seite.1300017.html</p>

BELGIUM

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural Persons: <ul style="list-style-type: none"> Central Criminal Records Service (natural persons who do not have their domicile or residence in Belgium) Competent municipality (natural persons who have their domicile or residence in Belgium) Legal Persons: Central Criminal Records Service	Crossroads Bank for Enterprises (Banque-Carrefour des Entreprises – BCE)	Federal Public Service of Finance	National Social Security Office	Crossroads Bank for Enterprises (Banque-Carrefour des Entreprises – BCE)
Evidence type	Natural Persons: Criminal record extract (Certificate) Legal Persons: Criminal record extract (Certificate)	The legal position of the company (Online evidence)	Certificate relating to the payment of taxes	Certificate relating to the payment of social security contributions	The legal position of the company (Online evidence)
Fee	Natural Persons: max 10.00 EUR	Not specified	Free of charge	Free of charge	Free of charge
Validity	Natural Persons: Not specified	Not limited	Not specified	Not specified	Not specified
Useful links	https://justice.belgium.be/fr/themes_et_dossiers/documents/demander_des_documents/extrait_de_casier_judiciaire	https://economie.fgov.be/en/themes/enterprises/crossroads-bank-enterprises	https://finances.belgium.be/fr	https://www.rsz.fgov.be/en	https://kbopub.economie.fgov.be/kbopub/zoeknummerform.html?lang=fr
Other Information	Natural Persons: Certificates are issued immediately when applying in person. Legal Persons: A person authorized to represent the legal person can request the extract	The Belgian company database (Banque-Carrefour des Entreprises – BCE) is a register that shows all the identifying data concerning businesses and natural persons conducting business activities, as well as their legal situation (notably bankruptcy).	-	-	The Belgian business register, the Business Hub Database (French Banque-Carrefour des Entreprises (BCE), Dutch Kruispuntbank van Ondernemingen (KBO)), is managed by an office in the Federal Department of the Economy. The register was created in order to simplify administration and provide a way of identifying businesses unambiguously. The database covers all enterprises, and the law requires all enterprises to register.
Or Issuers: Agency for Administrative Simplification Evidence type: Telemarc (Online evidence) Fee: Free of charge Useful links: https://telemarc.belgium.be Other Information: http://www.simplification.be/content/marche-public-telemarc http://www.veroeenvoudiging.be/content/overheidsopdracht-telemarc					

BULGARIA

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural Persons: <ul style="list-style-type: none"> Ministry of Justice Criminal Records Offices Legal Persons: Sworn Statement	Registry Agency	National Revenue Agency	National Revenue Agency	Registry Agency
Evidence type	Natural Persons: Conviction Status Certificate (Certificate/Online evidence) Legal Persons: Sworn Statement by a person authorized under the law to represent the economic operator made before a judicial authority or notary.	Reference in the Commercial register (Online evidence)	Information about the presence or absence of debts	Information about the presence or absence of debts	Reference in the Commercial register (Online evidence)
Fee	Natural Persons: <ul style="list-style-type: none"> Conviction Status Certificate: 5 BGN Electronic Conviction Status Certificate (Online evidence): 3 BGN 	Free of charge	Free of charge	Free of charge	Free of charge
Validity	Natural Persons: 6 months	Not specified	Specified in the certificate itself	Specified in the certificate itself	Not specified
Useful links	https://cs.mjs.bg/bg	https://public.brra.bg/CheckUps/Default.ra?0	https://www.nap.bg/page?id=313	https://www.nap.bg/page?id=314	http://www.brra.bg/Default.ra
Other Information	Natural Persons: <ul style="list-style-type: none"> Expected time to issue: minimum 3 days. The Criminal Records Offices of the district courts issue paper certificates and information about the conviction status of the persons born within the region of the court on paper only. 	-		The issue of certificates concerning the presence or absence of debts under Art. 87, Para 10 of the Bulgarian Tax Insurance Procedure Code is an administrative service performed by electronic means only by using a qualified electronic signature (QES) via the online portal of the National Revenue Agency https://inetdec.nra.bg . Within 5 days from submission of the application by the contracting authority/entity under Art. 5 PPA or the person performing a public procurement procedure under the PPA, the revenue authority shall submit the information about the presence or absence of debts of the person concerned, except for debts according to acts which have not entered into force, as well as rescheduled, prolonged or collateralized liabilities.	-

CROATIA

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural persons: Municipal court (Općinski kazneni sud) / e-Citizens system Legal persons: Sworn Statement	The National Insolvency Registry	Ministry of Finance - Tax Administration	Ministry of Finance - Tax Administration	The competent Commercial Court
Evidence type	Natural persons: Criminal record certificate - Uvjerenje Legal persons: Sworn Statement by a person authorized under the law to represent the economic operator made before a judicial authority or notary.	Extract from the register (Online evidence)	Certificate on Tax Debt Status (Potvrda o stanju duga)	Certificate on Tax Debt Status (Potvrda o stanju duga)	Excerpt from the court register (Certificate)
Fee	Natural persons: 40 HRK (Croatian kuna)	-	Free of charge	Free of charge	max 25 HRK (Croatian kuna)
Validity	Natural persons: 6 months	-	Specified in the tender documents	Specified in the tender documents	Specified in the tender documents
Useful links	https://gov.hr/moja-uprava/drzavljanstvo-i-isprave/potvrde-i-uvjerenja/uvjerenje-da-se-ne-vodi-kazneni-postupak/1625	https://nesolventnost.pravosudje.hr/registar	http://www.porezna-uprava.hr/	http://www.porezna-uprava.hr/	https://sudreg.pravosudje.hr/registar/f?p=150:1
Other Information	Natural persons: Expected time to issue: minimum 2 days.	The information in the Insolvency Register is updated at least once a day and includes: • bankruptcy and bankruptcy proceedings for which the opening decision was issued no earlier than September 1, 2015; • consumer bankruptcy proceedings in which the decision to open the procedure was issued no earlier than January 1, 2016 .	The certificate also contains information relating to the payment of social security contributions.	-	Extract from court register is available only for economic operators that are legal persons.

CZECH REPUBLIC

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	A. Natural/Legal persons: Criminal Register subordinated to the Ministry of Justice B. Legal persons: Ministry of Regional Development	Register courts subordinated to the Ministry of Justice	Tax Office, Prague 1	Social Security Office, Prague	Register courts subordinated to the Ministry of Justice
Evidence type	A. Natural/Legal persons: Extract from the Criminal register of Legal Persons/Natural Persons Výpis z evidence rejstříku trestů (Certificate) B. Legal person: Extract from the List of Approved Economic Operators (Online evidence)	Excerpt from the commercial register	Confirmation of non-existence of underpayment of tax issued by Tax Office (Certificate)	Confirmation from a relevant district social security administration (Certificate)	Excerpt from the commercial register (obchodní rejstřík)
Fee	A. Natural/Legal persons: max 7.00 EUR B. Legal person: free of charge	Free of charge	max 4 EUR	max 4 EUR	Free of charge
Validity	A. Natural/Legal persons: 3 Months before time limit of request to participate or submission of tender B. Legal persons: 3 Months before time limit of request to participate or submission of tender	3 Months before time limit of request to participate or submission of tender	3 Months before time limit of request to participate or submission of tender	3 Months before time limit of request to participate or submission of tender	3 Months before time limit of request to participate or submission of tender
Useful links	http://portal.justice.cz/Justice2/Soud/soud.aspx?o=203&j=213&k=2027 http://www.isvz.cz/ISVZ/SKD/Filter.aspx?type=2	https://or.justice.cz/ias/ui/rejstrik	https://www.financnisprava.cz/cs/financni-sprava/organy-financni-spravy/financni-urady/app/urad-kontakt/2001	https://www.cssz.cz/web/cz/ https://eportal.cssz.cz/web/portal/priprav-bezdluznost-po	https://or.justice.cz/ias/ui/rejstrik
Other Information	<ul style="list-style-type: none"> Public online record of convictions of legal entities: https://eservice-po.rejtr.justice.cz/public/odsouzeni?1 Extract from the Criminal register of Natural and Legal Persons can also be obtained at CZECHpoint contact points (http://www.czechpoint.cz/public/) or at the embassies of the Czech Republic (http://www.mzv.cz/jnp/cz/o_ministerstvu/adresar_diplomatickych_misi/urady_ceske_republiky_v_zahranici.html) 	<ul style="list-style-type: none"> Online bankruptcy register: http://upadci.justice.cz/cgi-bin/sqw1250.cgi/upkuk/s_i8.sqw Online insolvency register: https://isir.justice.cz/isir/common/index.do 	-	-	<ul style="list-style-type: none"> The public register is kept by the registration court and administered by the Ministry of Justice. An extract from the Commercial Register can be obtained online at https://or.justice.cz/ias/ui/rejstrik or at the CZECHpoint contact points (http://www.czechpoint.cz/public/).
	<p>Or</p> <p>Issuers: Ministry of Regional Development</p> <p>Evidence type: Extract from the List of Approved Economic Operators (Online evidence)</p> <p>Fee: Free of charge</p> <p>Validity: 3 Months before time limit of request to participate or submission of tender</p> <p>Useful links: http://www.isvz.cz/ISVZ/SKD/Filter.aspx?type=2</p>				

DENMARK

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural persons: The Danish Criminal Records Office / Police stations Legal persons: Sworn statement	The Danish Probate Court	Danish Tax Authority (SKAT)	ATP (Arbejdsmarkedets Tillægspension)	The Danish Business Authority [Erhvervsstyrelsen]
Evidence type	Natural persons: Certificate of criminal record Legal persons: Sworn Statement by a person authorized under the law to represent the economic operator made before a judicial authority or notary.	Certificate from the Danish Probate Court	Statement from the Danish tax authority	Statement from ATP	Documentation for enrolment in trade register
Fee	Natural persons: Free of charge	Free of charge	Free of charge	Free of charge	Free of charge
Validity	Natural persons: Not specified	Not specified	Not specified	Not specified	Not specified
Useful links	https://politi.dk/bestil/bestil-straftattest	https://erhvervsstyrelsen.dk/serviceattest-ved-udbud	https://skat.dk/skat.aspx?oid=3099&lang=us	https://www.atp.dk/en	https://datacvr.virk.dk/data/
Other Information	Natural persons: Expected time to issue: • Applying in-person: instant. • 10 to 15 days while applied through mail (post)	-	-	-	

Or

Issuers: Danish Business Authority
Evidence type: Serviceattest (Certificate)
Fee: max. 750.00 DKK
Validity: Specified in the tender documents
Useful links: <https://erhvervsstyrelsen.dk/serviceattest-ved-udbud>

Other Information: A service certificate from the Danish Business Authority contains all the information relevant to the grounds for exclusion that applicants or tenderers must document. The Danish Commerce Agency obtains information from the Criminal Register, ATP, SKAT and Probate Court.

ESTONIA

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural/Legal persons: Centre of Registers and Information Systems	Centre of Registers and Information Systems (Registrite ja Infosüsteemide Keskus)	Estonian Tax and Customs Board	Estonian Tax and Customs Board	Centre of Registers and Information Systems (Registrite ja Infosüsteemide Keskus)
Evidence type	Natural/Legal persons: Certified extract from the Criminal Records Database (Certificate)	Extract from the register (Online evidence)	<ul style="list-style-type: none"> • Certificate of the absence of tax arrears (Certificate) Or • Online tax arrears verification (Online evidence) 	<ul style="list-style-type: none"> • Certificate of the absence of tax arrears (Certificate) Or • Online tax arrears verification (Online evidence) 	Extract from the register (Online evidence)
Fee	Natural/Legal persons: 4 EUR	Free of charge	Free of charge	Free of charge	Free of charge
Validity	Natural/Legal persons: Not specified	Not specified	Not specified	Not specified	Not specified
Useful links	https://www.rik.ee/en/criminal-records-database	https://www.rik.ee/en/e-business-register	https://www.emta.ee/et	https://www.emta.ee/et	https://www.rik.ee/en/e-business-register
Other Information	<ul style="list-style-type: none"> • The Criminal Records Database issues the notices from the database only in Estonian. • Expected time to issue: max 1 week. • Certified extract may also be issued and signed digitally. 	-	-	-	A fee is charged for consulting registry data and file documents at a notary's office.

FINLAND

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural/Legal persons: Legal Register Centre (Oikeusrekisterikeskus)	Register of bankruptcies and restructurings (part of the Legal Register Centre)	Vero skatt - Finnish Tax Administration	<ul style="list-style-type: none"> • Employment pension companies and funds • Insurance companies 	Finnish Patent and Registration Office
Evidence type	Natural/Legal persons: Extract from Criminal Records	Certificate from the Bankruptcy and Enterprise Reorganisation Register	Extract from Tax Debt Register (Online evidence)	Certificates on payment of social security contributions	Extract from the trade register: Kaupparekisteri (Online evidence)
Fee	Natural/Legal persons: max 22 EUR	max 22 EUR	Free of charge	Free of charge	max 5 EUR
Validity	Natural/Legal persons: 12 Months	Not specified	6 months	Not limited	Not specified
Useful links	https://asiointi.oikeus.fi/ork-kansalaisille	https://www.oikeusrekisterikeskus.fi/en/index/loader.html.stx?path=/channels/public/www/ork/en/structured_nav/rekisterit/registerofbankruptciesandrestructurings_0	https://www.vero.fi/henkiloasiakkaat/vero-orkortti-ja-veroilmoitus/maksaminen/maksuvaikudet/verovelkarekisteri/	https://www.etk.fi/	https://virre.prh.fi/novus/extractsAndCertificates?execution=e3s1
Other Information	<ul style="list-style-type: none"> • Expected time to issue: 7 business days. • A company / entity can apply to the Legal Register Centre for criminal records extracts for the procurement procedure concerning the members of administration, management or supervisory body or persons who exercise representative, decision-making or supervisory powers (Extract for the procurement procedure) • Corporate fines imposed on legal entities (company, foundation etc.) are held in the criminal records. 	<ul style="list-style-type: none"> • The objective of the register is to ensure that information is made available about bankruptcy and restructuring cases. The purpose of such information is to help carry out the proceedings of courts and authorities, supervise the interests of debtors and secure the interests and rights of third parties. The register of bankruptcies and restructurings is intended for public use. Anyone can request extracts from the register. • Insolvency register: https://maksukyvyttomyysrekisteri.om.fi/ 	-	<ul style="list-style-type: none"> • Expected time to issue: maximum a week. 	-

FRANCE

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural persons: Ministère de la Justice - Direction des Affaires criminelles et des grâces - Casier judiciaire national Legal persons: Sworn statement	The competent Greffe du Tribunal de Commerce et des sociétés	General Directorate of Public Finance (Direction Generale des Finances Publiques)	Territorial Offices of URSSAF	The competent Commercial Court
Evidence type	Natural persons: Bulletin n ° 3 Legal persons: Sworn Statement by a person authorized under the law to represent the economic operator made before a judicial authority or notary.	Certificat en matière de procédures collectives	Attestation de la régularité fiscale	Vigilance attestation (Online evidence)	Extract from Registre du commerce et des sociétés: Extract K-bis
Fee	Natural persons: Free of charge	<ul style="list-style-type: none"> pick up at the court office: 1.42 EUR; by mail: 2.51 EUR; email/download: 3.53 EUR. 	Free of charge	Free of charge	<ul style="list-style-type: none"> pick up at the court office: 2.82 EUR; by mail: 3.91 EUR; email/download: 3.53 EUR.
Validity	Natural persons: Not specified	Not limited	1 year	6 Months	Not limited
Useful links	https://casier-judiciaire.justice.gouv.fr/	-	https://cfspro.impots.gouv.fr/LoginAccess	https://www.urssaf.fr/	https://www.infogreffe.com/
Other Information	Legal persons: Only the judicial authorities can read bulletin n ° 1 of legal persons. Bulletin n ° 2 for legal persons can only be issued to administrative authorities or certain private organizations for reasons provided for by law. It is therefore impossible for the representative of a legal person to directly obtain an extract from their criminal record.	-	Certificate by tax administration for taxes and duties (IS, IR, VAT)	-	<ul style="list-style-type: none"> extract K for natural persons; the Kbis extract (or K bis) is for legal persons.

GERMANY

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	<p>Natural persons:</p> <ul style="list-style-type: none"> The local registration office (“Meldebehörde”); Online - on the website of the Federal Office of Justice (Bundesamt für Justiz) <p>Legal persons: Federal Office of Justice (Bundesamt für Justiz)</p>	<p>A. Competent insolvency court</p> <p>B. Federal Office of Justice</p>	Competent tax office	The competent German insurance institution (health or pension)	Competent District Court
Evidence type	<p>Natural persons: Extract from judicial records Führungszeugnis (European Certificate)</p> <p>Legal persons: Extract from register for trade and industrial offences Certificate (Auskunft aus dem Gewerbezentralregister)</p>	<p>A. Statement of the court responsible for insolvency or bankruptcy proceedings (Certificate)</p> <p>Or</p> <p>B. Extract from register for trade and industrial offences Certificate</p>	Certificate on the payment of taxes (Bescheinigung in Steuersachen)	Krankenkasse - Certificate on the payment of social security contributions	Extract of the Commercial Register (Auszug aus dem Handelsregister Type A or B)
Fee	<p>Natural persons: 17 EUR</p> <p>Legal persons: max 13 EUR</p>	<p>A. Free of charge</p> <p>B. max 13 EUR</p>	Free of charge	Free of charge	Free of charge
Validity	<p>Natural persons: Not specified</p> <p>Legal persons: Not specified</p>	<p>A. Not specified</p> <p>B. Not specified</p>	1 year	2 months	Not specified
Useful links	<p>"https://www.fuehrungszeugnis.bund.de/ffw/form/display.do?%24context=0734B0A5D9FCA10F7F51"</p> <p>-</p>	<p>https://www.insolvenzbekanntmachungen.de/</p>	-	-	-
Other Information	<p>Natural Persons:</p> <p>When one applies online will need:</p> <ul style="list-style-type: none"> a valid and recognized electronic signature (“elektronischen Personalausweis”) such as an electronic residency permit (“elektronischen Aufenthaltstitel”); card-reading machine (“Kartenlesegerät”). 	<ul style="list-style-type: none"> The German courts of insolvency publish the necessary announcements on the website if a request for insolvency has been made. German insolvency register: Auszug aus dem Kunkurs- und Handelsregister (Insolvenzgericht) https://www.insolvenzbekanntmachungen.de/ 	In the federal state of Saxony no certificates are issued by the competent tax office, therefore self-declarations are the only evidence possible.	-	-

HUNGARY

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural persons: KEKKH Customer Service Centre of the Criminal Records Authority) Legal persons: Sworn statement	Company Information Service (Cégnyilvántartás)	A. Competent tax and customs office B. National Tax and Customs Administration	A. Competent tax and customs office B. National Tax and Customs Administration	Company Information Service (Cégnyilvántartás)
Evidence type	Natural persons: Official Certificate of Good Conduct (Hatósági erkölcsi bizonyítvány) Legal persons: Sworn Statement by a person authorized under the law to represent the economic operator made before a judicial authority or notary.	Excerpt from the register (Online evidence)	A. Tax Certificate (Adóigazolás) Or B. Extract from the database of taxpayers not having public debts (Online evidence)	A. Tax Certificate (Adóigazolás) Or B. Extract from the database of taxpayers not having public debts (Online evidence)	Online excerpt from the register
Fee	Natural persons: Not specified	Free of charge	A. Free of charge B. Free of charge	A. Free of charge B. Free of charge	Free of charge
Validity	Natural persons: Not specified	Not limited	A. Not specified B. Not specified	A. Not specified B. Not specified	Not specified
Useful links	https://www.nyilvantarto.hu/en/certificates/good_conduct	https://www.e-cegjegyzek.hu/?ceginformacio	https://nav.gov.hu/nav/adatbazisok/koztartozasmentes/egyszeru_lekerdezes/egyszeru_lekerdezes_lekerdezes	https://nav.gov.hu/nav/adatbazisok/koztartozasmentes/egyszeru_lekerdezes/egyszeru_lekerdezes_lekerdezes	https://www.e-cegjegyzek.hu/?ceginformacio
Other Information	-	Ministry of Justice provides free access to certain company information online through the Company Information and Electronic Company Service's website.	Where the economic operator is not included in the database of taxpayers not having public debt, the certificate of the competent tax and customs authority or the tax certificate specified in the Government Decree on the detailed rules of tax administration procedure shall be accepted.		Ministry of Justice provides free access to certain company information online through the Company Information and Electronic Company Service's website.

IRELAND

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural persons: Superintendent in the District where the relevant applicant resides Legal persons: Sworn statement	Bankruptcy Register	Revenue Commissioners	Revenue Commissioners	Register of Companies
Evidence type	Natural persons: Police Certificate Legal persons: Sworn statement by a person authorized under the law to represent the economic operator (signed by a Practising Solicitor/Commissioner for Oaths)	Proof that there is no active bankruptcy procedure	Tax Clearance Certificate - Compliance with all EU and domestic taxation law and requirements	Tax Clearance Certificate - Compliance with all EU and domestic taxation law and requirements	Extract from the register
Fee	Natural persons: Free of charge	The Bankruptcy Register is available to search free of charge on the Courts Service On Line website	Free of charge	Free of charge	Access to basic company information is free of charge. However, a fee is charged for the retrieval of any other information.
Validity	Natural persons: 1 year	-	Specified in the certificate itself	Specified in the certificate itself	-
Useful links	https://www.garda.ie/en/About-Us/Online-Services/Data-Protection-FOI-Police-Certificates/Police-Certificates.html	https://www.csol.ie/ccms/welcome.html https://www.isi.gov.ie/en/ISI/Pages/home http://www.courts.ie/offices.nsf/pagecurrent/2592CDA4DC24013B802583BD00381CD9?opendocument	https://www.revenue.ie/en/starting-a-business/tax-clearance/index.aspx	https://www.revenue.ie/en/starting-a-business/tax-clearance/index.aspx	https://www.cro.ie/
Other Information	-	<ul style="list-style-type: none"> The Register of Bankruptcies is maintained by the Office of the Examiner of the High Court. This Register is a record of all bankruptcies, including those that have been discharged. So, even after the period of bankruptcy has finished, the name will remain on the Register. 	It will be a condition of the award of any contract that a successful Tenderer shall for the term of any such contract, comply with all EU and domestic taxation law and requirements, including but not being limited to Circular 43/2006 issued by the Department of Finance. This Circular and further information is available at www.finance.gov.ie and www.revenue.ie .	-	

ITALY

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural persons/Legal Persons: Competent Office of the Prosecutor of the Republic (Procura della Repubblica presso il Tribunale)	A. Competent Chambers of Commerce (Camera di commercio) B. Ministry of Justice - Bankruptcy Court Office	Territorial Offices of Agenzie Entrate (Income Revenue Authority)	Construction Workers' Fund, Ministry of Labour and Social Policies, National Body for Multiple Categories Social Security, National Fund for Social Security and Insurance for Engineer, National Fund of Social Security for surveyors, National Institute for Insurance against Accidents at Work, National institute for social security.	The competent Chamber of Commerce
Evidence type	Natural persons: • Certificate from the 'Judicial record' (Certificato Generale del Casellario Giudiziale) And • Certificate from 'Pending Criminal Proceedings' (Certificato dei carichi pendenti) Legal persons: • Certificate from the Index of Administrative Sanctions Inflicted for Criminal Offences (Certificato dell'anagrafe delle sanzioni amministrative dipendenti da reato) And • Certificate from National Register of Pending Proceedings for Administrative Offences (Certificato dei carichi pendenti degli illeciti amministrativi dipendenti da reato)	A. Certificate of the Chamber of Commerce with a statement on (non) existence of bankruptcy proceedings (Certificato della Camera di Commercio con attestazione del (no) esistenza di una procedura fallimentare) Or B. Certificate of absence/presence of bankruptcy procedures (Certificato di assenza o presenza di procedure fallimentari - destinato alle Stazioni Appaltanti)	Certificate of pending proceedings (Certificazione dei carichi pendenti risultanti al sistema informativo dell'anagrafe tributaria)	DURC (Regular Social Contribution Single Document) or Certification released by the Professional Fund (Online evidence)	Extract from Registro della Camera di commercio, industria, agricoltura e artigianato (online evidence/certificate)
Fee	Natural persons/Legal Persons: Each certificate costs: EUR 3.87 for certificate fees; EUR 6.00 for stamp; Certificates to be issued on the same day of the request require the additional payment of: EUR 3.87 for urgency fee.	A. max 5 EUR B. Free of charge	max 28,40 EUR	Free of charge	Free of charge
Validity	Natural persons/Legal Persons: Each certificate is valid for 6 months from the date of issue.	A. 6 Months B. Specified in the certificate itself	Validity time is specified in the document itself.	120 days	-
Useful links	https://www.giustizia.it/giustizia/it/mg_3_3.page	-	https://www.agenziaentrate.gov.it/portale/	http://www.inps.it/portale/default.aspx	http://www.registroimprese.it/
Other Information	-	A. It is specified that it is a "snapshot" of the concerned company as of the date of issue and that the information is subject to possible changes by the company whenever the law requires.	-	-	-

LUXEMBOURG

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural/Legal persons: Parquet général - Service du Casier judiciaire	Registre de Commerce et des Sociétés	Administration of Direct Taxes	Centre of Information, Affiliation and Collection of Common	Registre de Commerce et des Sociétés
Evidence type	Natural/Legal persons: Extract of the criminal register (casier judiciaire) No 3	Certificat de non-inscription d'une décision judiciaire (Certificate)	Certificate or attestation of non-obligation (Certificate)	Certificate from the Centre of Information, Affiliation and Collection of Common Contributions of Social Security (Certificate)	Extract from Registre aux firmes and the Rôle de la Chambre des métiers (Certificate)
Fee	Natural/Legal persons: Free of charge	max 5 EUR	Free of charge	Free of charge	max 11 EUR
Validity	Natural/Legal persons: Not limited	Not limited	3 Months	3 months	Not limited
Useful links	https://guichet.public.lu/fr/citoyens/citoyennete/certificat-casier-judiciaire/casier-judiciaire/extrait-casier-judiciaire.html	-	https://impotsdirects.public.lu/fr/profil/organigramme/recette.html	https://cns.public.lu/en/employeur/affiliation.html https://ccss.public.lu/fr.html	https://www.lbr.lu/mjrsc/jsp/IndexActionNotSecured.action?time=1584532478216&loop=1
Other Information	-	-	A certificate or an attestation of non-obligation (for public submission) can be drawn up, on request, by the ACD Recipe Service, depending on the seat of the legal person or the domicile of the natural person, more details .	-	-

THE NETHERLANDS

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Legal persons: Justis - COVOG Department (Central Agency Good Conduct Certificates)	Chamber of Commerce – Trade & Insolvency Section	The Tax and Customs Administration	The Tax and Customs Administration	Netherlands Chamber of Commerce (Kamer van Koophandel)
Evidence type	Legal persons: Certificate of Conduct for Procurement (GVA Gedragsverklaring aanbesteden) For procurement purposes, only the GVA is requested.	Extract from the trade register of the Chamber of Commerce (Non-liquidation Certificate)	Declaration of receiving the taxes done by the tax authorities (Certificate) Verklaring van Betalingsgedrag nakoming fiscale verplichtingen	Declaration of receiving the taxes done by the tax authorities (Certificate) Verklaring van Betalingsgedrag nakoming fiscale verplichtingen	Extract from the register KvK (Certificate)
Fee	GVA: 75 EUR	max 15 EUR	Free of charge	Free of charge	max 15 EUR
Validity	GVA: 2 Years before time limit of request to participate or submission of tender.	6 Months before time limit of request to participate or submission of tender	6 Months before time limit of request to participate or submission of tender	6 Months before time limit of request to participate or submission of tender	6 Months before time limit of request to participate or submission of tender
Useful links	https://www.justis.nl/producten/gva/index.aspx	https://www.kvk.nl/english/ordering-products-from-the-commercial-register/kvk-extracts/	https://www.belastingdienst.nl/wps/wcm/connect/bldcontentnl/themaoverstijgend/programmas_en_formulieren/verklaring_betalingsgedrag_nakoming_fiscale_verplichtingen	https://www.belastingdienst.nl/wps/wcm/connect/bldcontentnl/themaoverstijgend/programmas_en_formulieren/verklaring_betalingsgedrag_nakoming_fiscale_verplichtingen	https://www.kvk.nl/english/ordering-products-from-the-commercial-register/kvk-extracts/
Other Information	<ul style="list-style-type: none"> Justis (the deciding body) makes a decision within 4 weeks after receipt of the application if the applicant is a natural person and within 8 weeks in the case of legal persons. These deadlines are doubled when the investigation shows that there is 'relevant judicial data'. If the GVA is applied for on behalf of a Dutch legal person, Justis will investigate whether the company and all Dutch employees with key positions within this company have come into contact with the judiciary. GVA: is a statement that an investigation has shown that there are no objections that a natural or legal person is enrolling in a government contract, special sector contract, public works concession or competition. Justis consults the Judicial Documentation System for this purpose and checks whether relevant decisions have been taken by the Authority for Consumers and Markets or the European Commission. The GVA replaced the 'VOG for tendering'. 	-	Expected time to issue: max 10 working days.	Expected time to issue: max 10 working days.	Also a non-bankruptcy proof.

POLAND

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural/Legal persons: National Criminal Register KRK of the Ministry of Justice	A. National Court Register B. Central Registration and Information on Business C. National Criminal Register	Territorially competent state tax authorities first instance	<ul style="list-style-type: none"> • Territorially competent Social Insurance Institution • Polish Social Insurance Institution, Zakład Ubezpieczeń Społecznych (ZUS) office 	Central Registration and Information on Business
Evidence type	Natural/Legal persons: Extract from the National Criminal Register (Certificate): Zapytanie o udzielenie informacji o osobie	A. Extract from the National Court Register (Online evidence) Or B. Extract from the Central Registration and Information on Business (Online evidence) Or C. Extract from the National Criminal Register (Certificate)	Attestation of compliance with tax obligations (Certificate)	Attestation of compliance with social security obligations (Certificate)	Extract from the Central Registration and Information on Business (Online evidence)
Fee	Natural/Legal persons: max 30 PLN	A. Free of charge B. Free of charge C. max 30 PLN (Polish zloty)	Max. 21.00 PLN	Free of charge	Free of charge
Validity	Natural/Legal persons: 6 Months before time limit of request to participate or submission of tender	A. Specified in the tender documents B. Specified in the tender documents C. Not limited	Specified in the tender documents	3 Months before time limit of request to participate or submission of tender	Specified in the tender documents
Useful links	https://www.gov.pl/web/gov/uzyskaj-zaswiadczenie-z-krajowego-rejestru-karnego	https://ems.ms.gov.pl/krs/wyszukiwaniepodmiotu https://prod.ceidg.gov.pl/ceidg/ceidg.public.ui/search.aspx	https://www.kis.gov.pl/start	https://www.zus.pl/ https://www.biznes.gov.pl/pl/firma/zus/chce-rozliczac-zus/proc_750-zaswiadczenie-o-niezaleganiu-zus	https://prod.ceidg.gov.pl/CEIDG.CMS.ENGINE/?D:f124ce8a-3e72-4588-8380-63e8ad33621f
Other Information		A. Document-specific information: Identification data, details and scope of incorporation and representation. details and scope of chosen model of liquidation or bankruptcy. Polish Bankruptcy Register is considered part of the National Court Register [Krajowy Rejestr Sądowy]. The bankruptcy register is owned and maintained by the Ministry of Justice of Poland.	Document-specific information: confirms that at a given date no taxes are overdue, or stipulates the type and the amount of the taxes overdue or states that the economic operator was legally entitled to exemption, deferment or spread of overdue payments into installments or states that the execution of a decision of a competent authority has been stopped in its entirety. The certificate shall be issued not earlier than 3 months before the deadline for submission of tenders or requests for participation in contract award procedure at stake.	<ul style="list-style-type: none"> • Social security is administered by the Polish Social Insurance Institution, Zakład Ubezpieczeń Społecznych (ZUS) office. • Expected time to issue: max 7 days. 	The Central Registration and Information on Business (abbreviated to CEIDG) is a register of enterprises operated by natural persons in the territory of Poland. The register has been maintained since 1 July 2011 within an ICT system by the minister competent for the economy pursuant to the provisions of the Act on freedom of economic activity.

PORTUGAL

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural/Legal persons: Directorate-General for the Administration of Justice	Institute of Registries and Notaries, PI	Tributary and Customs Authority (Autoridade tributaria e aduaneira)	Social Security Institute, PI	Institute of Registries and Notaries, PI
Evidence	Natural/Legal persons: Criminal record certificate	Permanent certificate of business registration (Certificate)	Document attesting compliance with tax obligations (Certificate)	Document attesting compliance with social security obligations (Certificate)	Permanent certificate of business registration (Certificate)
Fee	Natural/Legal persons: max 5 EUR	max 25 EUR	Free of charge	Free of charge	max 25 EUR
Validity	Natural/Legal persons: 3 Months	1 Year	3 Months	4 Months	1 year
Useful links	https://dgaj.justica.gov.pt/	https://www.irn.mj.pt/IRN/sections/inicio	https://www.portaldasfinancas.gov.pt/pt/CD/IVA/menu.action?pai=0	http://www.seg-social.pt/iss-ip-instituto-da-seguranca-social-ip	https://www.irn.mj.pt/IRN/sections/inicio
Other Information		Document-specific information: The extract details principally the name of the entity, VAT Number, date of establishment, official address, fields of activity, legal form, management and capital, including historical data.			Document-specific information: The extract details principally the name of the entity, VAT Number, date of establishment, official address, fields of activity, legal form, management and capital, including historical data.

SLOVENIA

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural/Legal persons: Ministry of Justice	Agency of the Republic of Slovenia for Public Legal Records and Related Services	Financial Administration of the Republic of Slovenia	Financial Administration of the Republic of Slovenia	The Slovenian Business Register (PRS)
Evidence type	Natural/Legal persons: Certificate (Potrdilo iz kazenske evidence)	E-pages of Court cases and companies (Online evidence)	Data on candidate orientation of suppliers who check the fulfilment of tax liability	Data on candidate orientation of suppliers who check the fulfilment of tax liability	Extract from the trade register (Online evidence)
Fee	Natural/Legal persons: Free of charge	Free of charge	Free of charge	Free of charge	Free of charge
Validity	Natural/Legal persons: Not limited	Specified in the certificate itself	Specified in the certificate itself	Specified in the certificate itself	Not specified
Useful links	https://www.gov.si/drzavni-organi/ministrstva/ministrstvo-za-pravosodje/	https://www.ajpes.si/eObjave/Default.asp?	https://www.fu.gov.si/en/payments_and_debt_collection/areas_of_work/payment_of_taxes_and_other_duties/	https://www.fu.gov.si/en/payments_and_debt_collection/areas_of_work/payment_of_taxes_and_other_duties/	https://www.ajpes.si/prs/Default.asp?language=english
Other Information	How to apply: <ul style="list-style-type: none"> • in person at the office of the Ministry of Justice; • application by mail to the Ministry of Justice; • application by fax to the Ministry of Justice. 	-	-	-	The Slovenian Business Register (PRS) is managed by the Agency of the Republic of Slovenia for Public Legal Records and Related Services (Agencija Republike Slovenije za javnopravne evidence in storitve – AJPES)

SLOVAKIA

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural/Legal persons: General Prosecutors Office of the Slovak Republic	District Court	Financial Administration of the Slovak republic, Tax Directorate of the Slovak Republic	Health Insurance Company Social Insurance Agency in Slovakia	Registry Courts (the district court at the seat of the regional court)
Evidence type	Natural/Legal persons: Criminal record certificate (Výpis z Registra Trestov)	Confirmation that entrepreneur is not in bankruptcy, not in liquidation and not in restructuring	Confirmation of the local respective customs office	<ul style="list-style-type: none"> Confirmation regarding health insurance Confirmation regarding social and senior pension insurance 	Extract from the register
Fee	Natural/Legal persons: max 5 EUR	Free of charge	max 3 EUR	Free of charge	Free of charge
Validity	Natural/Legal persons: 3 months before time limit of request to participate or submission of tender	3 months before time limit of request to participate or submission of tender	3 months	3 months before time limit of request to participate or submission of tender	-
Useful links	https://rpvs.gov.sk/rpvs/	https://obcan.justice.sk/infosud/-/infosud/zoznam/sud	https://www.financnasprava.sk/en/homepage	https://www.socpoist.sk/ https://www.vszp.sk/	http://www.orsr.sk/default.asp?lan=en
Other Information	-	-	-	-	The commercial register is kept by registrové súdy [registry courts] (the district court at the seat of the regional court). The list is administered by the Ministerstvo spravodlivosti Slovenskej republiky [Ministry of Justice of the Slovak Republic].

SPAIN

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural/Legal person: Ministry of Justice - Registro Central de Penados	A. Competent Chamber of Commerce / Registro Mercantil B. Spanish Economic Operators Registry (ROLECE)	Territorial Offices of Agencia Tributaria (Income Revenue Authority)	Territorial Offices of Ministerio de Empleo General Treasury of Social Security	The competent Trade register
Evidence	Natural/Legal person: Certificates from judicial records	A. Certificate of non-bankruptcy Or B. ROLECE Certificate for Legal Person	Certificate of Tax Obligations Compliance (Certificado obligaciones tributarias)	Certificate of Social Security Obligations Compliance	Certificate of inscription in trade registers
Fee	Natural/Legal person: 3,78 EUR	A. Not specified B. Free of charge	Free of charge	Free of charge	max 4 EUR
Validity	Natural/Legal person: Not specified	A. Not specified B. Specified in the certificate itself	6 Months before time limit of request to participate or submission of tender	Not limited	Not specified
Useful links	https://sede.mjusticia.gob.es/cs/Satellite/Sede/es/tramites/certificado-antecedentes	https://www.hacienda.gob.es/es-ES/Areas%20Tematicas/Patrimonio%20del%20Estado/Contratacion%20del%20Sector%20Publico/Paginas/ROLECE.aspx	https://www.agenciatributaria.es/	http://www.seg-social.es/wps/portal/wss/internet/Inicio	http://www.rmc.es/ https://www.registradores.org
Other Information	It is essential to go with an Appointment and the documentation indicated in the locator of the appointment obtained.		The certificate is electronically signed and its authenticity is guaranteed by a verification code printed on its bottom.	The certificate includes two numeric codes on the bottom that guarantee authenticity. The certificate includes expedition date so validity depends on whether the contracting authority accepts it or not.	-

SWEDEN

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural persons: Swedish National Police Authority Legal persons: Solemn statement	The Swedish Companies Registration Office (Bolagsverket)	Swedish Tax Agency (Skatteverket)	Swedish Tax Agency (Skatteverket)	The Swedish Companies Registration Office
Evidence type	Natural persons: Extract from the criminal records Legal persons: Solemn statement by a person authorized under the law to represent the economic operator made before an administrative authority or a qualified professional body in its country of establishment.	A. Certificate of registration (Certificate) Or B. E-certificate of registration (Online evidence)	SKV 4820 - Request response, public information (Certificate)	SKV 4820 - Request response, public information (Certificate)	Extract from the Swedish Companies Registration Office's register (Online evidence)
Fee	Natural persons: 225 SEK	A. max. 275.00 SEK B. max. 125.00 SEK	Free of charge	Free of charge	Free of charge
Validity	Natural persons: Not specified	Specified in the tender documents	Not specified	Not specified	Not specified
Useful links	-	https://foretagsfakta.bolagsverket.se/fpl-dft-ext-web/home.xhtml	https://www.skatteverket.se/foretagornisationer.4.76a43be412206334b89800052908.html	https://www.skatteverket.se/servicelankar/otherlanguages/inenglish/businessesandemployers/payingtaxesbusinesses.4.12815e4f14a62bc048f5395.html	https://foretagsfakta.bolagsverket.se/fpl-dft-ext-web/home.xhtml
Other Information	Natural persons: <ul style="list-style-type: none"> One must apply to Swedish National Police Authority by email for an extract. As a private individual you have the right to personally request an extract pertaining to yourself. Power of attorney for another person does not apply. Expected time to issue: minimum 2 weeks. Legal persons: In Sweden a solemn declaration is not given before a competent judicial or administrative authority, a notary or a competent professional or trade body, but according to the Financial Regulation, such declaration shall be given before an authority.	<ul style="list-style-type: none"> The Swedish Companies Registration Office issues certificates of registration in English. The certificates are provided with Bolagsverket's official seal and stamp, and with an administrator's signature. These certificates are always delivered by post. You can choose to have copies sent to your email, for which there is an extra charge. E-certificates ordered through "Find company information" ("Sök företagsfakta") are black and white e-certificates without seal, stamp or signature. 	-	Social insurance is administered by the Swedish Social Insurance Agency (Försäkringskassan) and the Swedish Pensions Agency (Pensionsmyndigheten). The Swedish Social Insurance Inspectorate (Inspektionen för socialförsäkringen) is the supervisory authority responsible for social insurance. Social security contributions are administered by the Swedish Tax Agency (Skatteverket).	Swedish Companies Registration Office issue certificates of registration in English. The certificates are provided with Bolagsverket's official seal and stamp, and with an administrator's signature. These certificates are always delivered by post. For an extra charge they can be sent by email.

SWITZERLAND

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural persons: Federal Office of Justice Legal Persons: Sworn Statement	The competent canton Bankruptcy Office (Office des faillites de l'arrondissement)	A. Tax administration of canton – Office D'Impot des Personnes Morales B. Federal Finance Department	The Compensation Fund for social security and the Family Allowance Fund of the Chamber of Commerce and Industry of the Canton	Registre du Commerce /Handelsregister of the Canton in which the company is based
Evidence type	Natural persons: Certificate from Central Police Records (Gesuch um Auszug aus dem Zentralstrafregister) Legal Persons: Sworn Statement by a person authorized under the law to represent the economic operator made before a judicial authority or notary	Certificate of non-bankruptcy	A. Certification that the company is up to date with its tax payments And B. Certificate of TVA payment	Confirmation of social insurance and family allowance payment	Certified excerpt from the registry of commerce
Fee	Natural persons: 40 CHF	-	-	30 days	-
Validity	Natural persons: Not specified	Not specified	-	-	-
Useful links	https://www.bj.admin.ch/bj/en/home/publiservice/strafregister.html	https://www.shab.ch/#!/gazette	-	-	https://www.zefix.admin.ch/en/search/entity/welcome
Other Information	Natural persons: Certification of the extract is necessary if the extract is required by a foreign authority or an embassy. Legal Persons: Switzerland does not have criminal records for companies (legal persons). Only natural persons are registered in the Swiss criminal records.	-	-	The Suva, headquartered in Lucerne, is the Swiss National Accident Insurance Fund. It is a public-sector insurer and leading provider of health care coverage for employees in case of accidents in Switzerland.	-

NORWAY

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural/Legal persons: Norwegian Police	The Brønnøysund Register Center	Norwegian tax administration	Norwegian tax administration	The Brønnøysund Register Center
Evidence type	Natural/Legal persons: Criminal record certificate	Declaration from national registry of bankruptcy (Online evidence)	Certificate for taxes, value added tax and payment of social contributions	Certificate for taxes, value added tax and payment of social contributions	Registration of business enterprise (Online evidence)
Fee	Natural/Legal persons: Free of charge	Free of charge	Free of charge	Free of charge	Free of charge
Validity	Natural/Legal persons: 3 months	Specified in the certificate itself	Specified in the tender documents	Specified in the tender documents	Specified in the tender documents
Useful links	https://www.politiet.no/en/services/criminal-record-certificate/criminal-record-certificate-apply-by-post/	https://www.altinn.no/skjemaoversikt/brønnoysundregistrene/bekreftelse-fra-konkursregisteret/	https://www.skatteetaten.no/person/	https://www.skatteetaten.no/person/	https://w2.brreg.no/login/index.jsp?application=ecomsys
Other Information	<ul style="list-style-type: none"> Expected time to issue: max 2 weeks. In Norway it is not customary to request a criminal record certificate in a public procurement. You can only apply for a criminal record certificate for yourself or for your own business. To apply for a certificate for your business, you will need your business's certificate of registration or a printout from the Central Coordinating Register for Legal Entities as a confirmation. 	<ul style="list-style-type: none"> The certificate is only available for users with a Norwegian ID. Expected time to issue: immediately. 	The certificate states: - The amount outstanding, including interest. - Whether a business or person is registered in the value added tax register. The document is digitally signed.	The certificate states: - The amount outstanding, including interest. - Whether a business or person is registered in the value added tax register. The document is digitally signed.	-

UK

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural persons: ACRO Criminal Records Office (ACRO) Legal persons: Sworn Statement (Declaration on Oath)	Companies House	Her Majesty's Revenue and Customs (HM Revenue and Customs (HMRC))	Her Majesty's Revenue and Customs (HM Revenue and Customs (HMRC))	Companies House
Evidence type	Natural persons: UK criminal record basic disclosure certificate Legal persons: Sworn Statement (Declaration on Oath) by a person authorized under the law to represent the economic operator made before a judicial authority or notary	Companies House Certificate of Good Standing	Confirmation from HMRC that the company has fulfilled the fiscal and social security obligations	Confirmation from HMRC that the company has fulfilled the fiscal and social security obligations	Companies House Certificate of Good Standing
Fee	Natural persons: max 25 (GBP) for the basic disclosure certificate	https://www.gov.uk/government/publications/companies-house-fees/companies-house-fees	-	-	https://www.gov.uk/government/publications/companies-house-fees/companies-house-fees
Validity	-	-	-	-	-
Useful links	-	https://beta.companieshouse.gov.uk/	https://www.gov.uk/government/organisations/hm-revenue-customs	https://www.gov.uk/government/organisations/hm-revenue-customs	https://beta.companieshouse.gov.uk/
Other Information	<p>Natural persons: Applicants living/working in Scotland should apply online to Disclosure Scotland for a basic disclosure certificate. https://www.mygov.scot/disclosure-types/?via=https://www.disclosurescotland.co.uk/disclosureinformation/index.htm</p> <p>Applicants living/working in England and Wales should apply online to Disclosure and Barring Service (DBS) for a basic disclosure certificate. https://www.gov.uk/government/organisations/disclosure-and-barring-service</p> <p>Applicants living/working in Northern Ireland should apply via post to Access NI for a basic disclosure certificate. https://www.nidirect.gov.uk/campaigns/accessni-criminal-record-checks</p> <p>Expected time to issue: 10 days.</p>	-	-	-	The economic operator may be requested to provide a certificate from the Registrar of Companies stating that he is certified as incorporated or registered or, where he is not so certified, a certificate stating that the person concerned has declared on oath that he is engaged in the profession in a specific place under a given business name.

USA

	1. Evidence of absence of conviction for legal persons/natural persons – Art. 136(1) points (a), (c), (d), (f), (g) and (h) of GFR	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	<p>Natural persons: The Criminal Justice Information Services (CJIS) Division of the Federal Bureau of Investigation (FBI)</p> <p>Legal Persons: Sworn statement</p>	The competent Superior Court, District Court, Bankruptcy Court	Secretary of State (or equivalent agency) in which the economic operator has its statutory seat		Each state has a website for the office that maintains business entity records. In most states, the relevant office is the Secretary of State or Department of State, but some states call it a Division of Corporations.
Evidence type	<p>Natural persons: FBI Records Check: Identity History Summary</p> <p>Legal Persons: Sworn statement by a person authorized under the law to represent the economic operator made before a judicial authority or notary</p>	A search in the court's register proving there is no ongoing bankruptcy procedure under the participant's name	Certificate of Good Standing		Certificate of Incorporation/Articles of Organization
Fee	<p>Natural persons: 18 Dollars</p>	-			subject to a fee
Useful links	https://www.edo.cjis.gov/#/	-	https://www.globalfromasia.com/good-standing-certificate/		-

JAPAN

	1. Evidence of absence of conviction for legal persons/natural persons (a), (c), (d), (f), (g) and (h)	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural person: Metropolitan/Prefectural Police Departments Legal Persons: Sworn statement	-	<ul style="list-style-type: none"> • National Tax Office (Local tax) • Prefecture Taxation Office (Local tax) • City Taxation Office (Local tax) 	Competent Association of Health Insurance	Legal Affairs Bureau
Evidence type	Natural person: Certificate of Criminal Record Legal Persons: Sworn statement by a person authorized under the law to represent the economic operator made before a judicial authority or notary	Sworn statement by a person authorized under the law to represent the economic operator made before a judicial authority or notary	Certificate of tax payment (Corporate Income Tax, Consumption Tax and Local Consumption Tax)	<ul style="list-style-type: none"> • Social Insurance Payment Certificate (certified by the Ministry of Health, Labour and Welfare, Pension Bureau) And • Health Insurance/ Welfare Annuity Insurance Register Certificate 	Certificate of all registered matters
Useful links	-	-	https://www.nta.go.jp/about/organization/access/chizu.htm	-	http://www.moj.go.jp/ENGLISH/m_hisho06_00034.html
Other Information	-	-	-	-	Japan has its own company registration system, the Business registry. A registered a company in Japan should submit a copy of the Certificate of registered matter.

RUSSIA

	1. Evidence of absence of conviction for legal persons/natural persons (a), (c), (d), (f), (g) and (h)	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural persons: Regional Information Centre of the Ministry of Internal Affairs Legal Persons: Sworn statement	Unified federal Register of Bankruptcy	Federal Tax Service of Russia	<ul style="list-style-type: none"> The competent Regional Office of the Pension Fund of the Russian Federation The competent Regional Office of the Social Insurance Fund of the Russian Federation 	Russian Trade Register (Unified State Register of Legal Entities)
Evidence type	Natural persons: Criminal record certificate - Spravka Legal Persons: Sworn statement by a person authorized under the law to represent the economic operator made before a judicial authority or notary	Extract from the Unified federal Register of Bankruptcy releasing no active bankruptcies under the economic operator's name	Certificate of fulfilment of the obligation to pay taxes, fees, penalties, fines	"Statement of payments of insurance, penalties and fine" from each office	Certificate of entry into the Unified State register of Legal Entities And Certificate of registration with tax authorities
Fee	Natural persons: free of charge	-	-	-	subject to a fee
Validity	Natural persons: 3 months	-	-	-	Not limited
Useful links	https://xn--b1aew.xn--p1ai/contacts/sites	https://bankrot.fedresurs.ru/?attempt=1	http://kul.nalog.ru/	http://www.pfrf.ru/en/	https://www.nalog.ru/rn77/service/egrip2/
Other Information	-	-	-	-	One can obtain complete information about a russian company at the United Register of Legal Entities. This information includes the registration date, if any changes have been made in the company's management and if all business licenses have been obtained. All the information is available on the Trade Register's online portal and can be obtained by simply introducing the company's name, registration number or tax registration number. Detailed information about companies in Russia from the Companies Register is subject to a fee.

TURKEY

	1. Evidence of absence of conviction for legal persons/natural persons (a), (c), (d), (f), (g) and (h)	2. Evidence of non-bankruptcy and financial status – Art. 136(1) point (a) of GFR	3. Evidence of compliance with fiscal obligations – Art. 136(1) point (b) of GFR	4. Evidence of compliance with social security obligations – Art. 136(1) point (b) of GFR	5. Proof of the tenderer's identity
Issuers	Natural persons: General Prosecutor's Office Legal Persons: Sworn statement	-	Revenue Administration	Turkish Social Security Institution	Competent local Turkish Trade Register Office
Evidence type	Natural persons: Police Certificate Legal Persons: Sworn statement by a person authorized under the law to represent the economic operator made before a judicial authority or notary	Sworn statement by a person authorized under the law to represent the economic operator made before a judicial authority or notary	Certificate of payment of taxes	Certificate of Coverage	Extract from the register
Fee	Natural persons: 5 TRY	-	-	-	subject to a fee
Useful links	-	-	https://www.gib.gov.tr/en	http://www.sgk.gov.tr/wps/portal/sgk/en/home-page/mainpage	https://www.tobb.org.tr/TurkiyeTicaretSicilGazetesi/Sayfalar/Eng/indeksveritabani.php
Other Information	-	-	-	--	The Turkish Chamber of Commerce administers the Turkish Trade Register.